YTEPP LIMITED ANNUAL SCHEDULE OF PLANNED PROCUREMENT ACTIVITIES FOR THE FISCAL YEAR OCTOBER 2025 TO SEPTEMBER 2026 (UPDATED)										
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No.	**Project Number**	**Project Name**	**UNSPSC Code Level 3**	**Brief Description**	**Proposed date for Issue of Bidding Documents**	**Expected Delivery/ Completion Date**	**Estimated Project Duration (for works and services)**	**Procurement Method**	**Standstill period (if applicable) – No. of days**	**Contract Type**
1	N/A	Refurbishment Works to the Maloney Training and Enterprise Academy	72101500	Remedial Works	November 2025	February 2026	N/A	Single Source Tender	N/A	Fixed
2	N/A	Road and Drainage Works at Waterloo Training and Enterprise Academy	72141100	Road and Drainage Works	January 2026	May 2026	N/A	Limited Bidding	N/A	Fixed
3	N/A	Remedial Works to Emergency Staircase (Head Office)	30162100	Remedial Works	January 2026	March 2026	N/A	Limited Bidding	N/A	Fixed
4	N/A	Insurance - Group Health	84131600	Group Health Plan	December 2025	February 2029	N/A	Limited Bidding	N/A	Fixed
5	N/A	Property All Risk (Anywhere in T&T)	84131500	Property insurance	April 2026	July 2027	N/A	Limited Bidding	N/A	Fixed
6	N/A	Woodford Lodge: Property All Risk	84131500	Property insurance	March 2026	August 2027	N/A	Limited Bidding	N/A	Fixed

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7	N/A	Provision of Security Services	92121500	Security Services	June 2026	October 2029	N/A	Limited Bidding	N/A	Fixed
8	N/A	Procurement of Twenty-Two (22) Laptops	43211500	IT Hardware	April 2026	September 2026	N/A	Limited Bidding	N/A	Fixed
9	N/A	Rental Leases (South Regional Office)	80131500	Property Rental	March 2026	June 2027	N/A	Single Source Tender	N/A	Fixed
10	N/A	Rental Leases (Princes Town Training & Enterprise Academy)	80131500	Property Rental	March 2026	July 2027	N/A	Single Source Tender	N/A	Fixed
11	N/A	Rental Leases (North Regional Office)	80131500	Property Rental	April 2026	August 2027	N/A	Single Source Tender	N/A	Fixed
12	N/A	Rental Leases (Petit Bourg)	80131500	Property Rental	August 2026	November 2027	N/A	Single Source Tender	N/A	Fixed
13	N/A	Public Auction	80161700	Auctioneer Services	July 2026	November 2026	N/A	Limited Bidding	N/A	Fixed

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14	N/A	Bottled Drinking Water & Servicing of Water Dispensers	50202300	Provision of 5 Gallon bottled water and servicing of water dispensers at YTEPP Limited locations	February 2026	May 2029	N/A	Limited Bidding	N/A	Fixed
15	N/A	Feminine Hygiene Rental & Servicing	57030300	Servicing Sanitary Bins	March 2026	June 2027	N/A	Limited Bidding	N/A	Fixed
16	N/A	E-waste disposal	76121600	Disposal of obsolete computer equipment at Waterloo Training Centre	July 2026	October 2026	N/A	Limited Bidding	N/A	Fixed
17	N/A	Lawn maintenance at YTEPP Head Office	72102900	Provision of lawn maintenance services	March 2026	March 2027	N/A	Limited Bidding	N/A	Fixed
18	N/A	Garbage Disposal	76121500	Provision of bins for the collection and disposal of general solid waste	March 2026	June 2027	N/A	Limited Bidding	N/A	Fixed

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19	N/A	Pest Control	72102100	Provision of pest control services for YTEPP premises	February 2026	May 2027	N/A	Limited Bidding	N/A	Fixed
20	N/A	Servicing of a/cs	76111500	Servicing of a/cs at Training Centres and Head Office	N/A	N/A	N/A	RFQ (Low Risk / Low Value) Single Source Selection	N/A	N/A
21	N/A	Cleaning and Sanitising Offices	47131500	Cleaning and Sanitising Offices at full-time centres	N/A	N/A	N/A	Single Source Selection RFQ (Low Risk / Low Value)	N/A	N/A
22	N/A	Elevator Repair & Maintenance (Head Office and Training Centres)	72101500	Provision of elevator repair & maintenance services	January 2026	December 2026	N/A	Single Source Selection	N/A	Fixed
23	N/A	Graphic Design	60106100	Training Consumables	September 2025	May 2026	N/A	RFQ (Low Risk / Low Value)	N/A	N/A

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24	N/A	Nail Technology	60106100	Training Consumables	"	"	N/A	RFQ (Low Risk / Low Value)	N/A	N/A
25	N/A	Beauty Therapy	60106100	Training Consumables	"	"	N/A	RFQ (Low Risk / Low Value)	N/A	N/A
26	N/A	Tour Guide	60106100	Training Consumables	"	"	N/A	RFQ (Low Risk / Low Value)	N/A	N/A
27	N/A	Building Electrician's Assistant	60106100	Training Consumables	"	"	N/A	RFQ (Low Risk / Low Value)	N/A	N/A
28	N/A	Care for the Elderly	60106100	Training Consumables	"	"	N/A	RFQ (Low Risk / Low Value)	N/A	N/A
29	N/A	Patient Care Assistant Level 1	60106100	Training Consumables	"	"	N/A	RFQ (Low Risk / Low Value)	N/A	N/A
30	N/A	Patient Care Assistant Level 2	60106100	Training Consumables	"	"	N/A	RFQ (Low Risk / Low Value)	N/A	N/A

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31	N/A	Amenity Horticulture Level 2	60106100	Training Consumables	"	"	N/A	RFQ (Low Risk / Low Value)	N/A	N/A
32	N/A	Child Care Level 1	60106100	Training Consumables	"	"	N/A	RFQ (Low Risk / Low Value)	N/A	N/A
33	N/A	Child Care Level 2	60106100	Training Consumables	"	"	N/A	RFQ (Low Risk / Low Value)	N/A	N/A
34	N/A	Bread, Cakes & Pastry Making	60106100	Training Consumables	"	"	N/A	RFQ (Low Risk / Low Value)	N/A	N/A
35	N/A	Cake Making & Decorating	60106100	Training Consumables	"	"	N/A	RFQ (Low Risk / Low Value)	N/A	N/A
36	N/A	Tailoring	60106100	Training Consumables	"	"	N/A	RFQ (Low Risk / Low Value)	N/A	N/A

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37	N/A	Dress Making & Design	60106100	Training Consumables	“	“	N/A	RFQ (Low Risk / Low Value)	N/A	N/A
38	N/A	Office Assistant	60106100	Training Consumables	"	"	N/A	RFQ (Low Risk / Low Value)	N/A	N/A
39	N/A	Events Decorating	60106100	Training Consumables	"	"	N/A	RFQ (Low Risk / Low Value)	N/A	N/A
40	N/A	Bartending	60106100	Training Consumables	“	“	N/A	RFQ (Low Risk / Low Value)	N/A	N/A
41	N/A	Barbering	60106100	Training Consumables	“	“	N/A	RFQ (Low Risk / Low Value)	N/A	N/A
42	N/A	Barber Stylist	60106100	Training Consumables	“	“	N/A	RFQ (Low Risk / Low Value)	N/A	N/A

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43	N/A	Hair Dressing	60106100	Training Consumables	"	"	N/A	RFQ (Low Risk / Low Value)	N/A	N/A
44	N/A	Hydroponics	60106100	Training Consumables	"	"	N/A	RFQ (Low Risk / Low Value)	N/A	N/A
45	N/A	Grow Box Level 1	60106100	Training Consumables	"	"	N/A	RFQ (Low Risk / Low Value)	N/A	N/A
46	N/A	Practical Cafeteria Operations	60106100	Training Consumables	"	"	N/A	RFQ (Low Risk / Low Value)	N/A	N/A
47	N/A	Furniture Making	60106100	Training Consumables	"	"	N/A	RFQ (Low Risk / Low Value)	N/A	N/A
48	N/A	Cosmetology Level 1	60106100	Training Consumables	"	"	N/A	RFQ (Low Risk / Low Value)	N/A	N/A

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49	N/A	Cosmetology Level 2	60106100	Training Consumables	"	"	N/A	RFQ (Low Risk / Low Value)	N/A	N/A
50	N/A	Grow Box & Amenity Horticulture Level 1	60106100	Training Consumables	"	"	N/A	RFQ (Low Risk / Low Value)	N/A	N/A
51	N/A	Esthetics	60106100	Training Consumables	"	"	N/A	RFQ (Low Risk / Low Value)	N/A	N/A
52	N/A	Plumbing	60106100	Training Consumables	"	"	N/A	RFQ (Low Risk / Low Value)	N/A	N/A
53	N/A	Food Preparation	60106100	Training Consumables	"	"	N/A	RFQ (Low Risk / Low Value)	N/A	N/A
54	N/A	Electrical Installation Level 1	60106100	Training Consumables	"	"	N/A	RFQ (Low Risk / Low Value)	N/A	N/A

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55	N/A	Computer Graphic Arts Level 1	60106100	Training Consumables	"	"	N/A	RFQ (Low Risk / Low Value)	N/A	N/A
56	N/A	Upholstery & Furniture Design	60106100	Training Consumables	"	"	N/A	RFQ (Low Risk / Low Value)	N/A	N/A
57	N/A	Cleaning Supplies	47131800	Supply of cleaning items for various offices/locations	N/A	N/A	N/A	RFQ (Low Risk / Low Value) Single Source Selection	N/A	N/A
58	N/A	Groceries	50201700	Teas and coffee.	N/A	N/A	N/A	RFQ (Low Risk / Low Value) Single Source Selection	N/A	N/A
59	N/A	Local Travel - Airfare	78111500	Airfare tickets	N/A	N/A	N/A	Sole Source selection	N/A	N/A
60	N/A	Maintenance - Electrical	72101500	Electrical repairs and maintenance	N/A	N/A	N/A	RFQ (Low Risk / Low Value)	N/A	N/A

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								Single Source Selection		
61	N/A	Maintenance - Fire/HSE	72101500	Fire alarm and fire extinguisher maintenance	N/A	N/A	N/A	RFQ (Low Risk / Low Value) Single Source Selection	N/A	N/A
62	N/A	Maintenance - General	76111500	Training Centres repairs and maintenance	N/A	N/A	N/A	RFQ (Low Risk / Low Value) Single Source Selection	N/A	N/A
63	N/A	Maintenance – Landscaping (Training Centres)	72102900	Landscaping	N/A	N/A	N/A	RFQ (Low Risk / Low Value) Single Source Selection	N/A	N/A
64	N/A	Maintenance - Plumbing	72101500	Plumbing repairs and maintenance	N/A	N/A	N/A	RFQ (Low Risk / Low Value)	N/A	N/A

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65	N/A	Motor Vehicle Expenses - Repairs	78181500	Vehicle repairs and maintenance	N/A	N/A	N/A	RFQ (Low Risk / Low Value) Single Source Selection	N/A	N/A
66	N/A	Office Supplies	82121500	Pens, staples, rulers, calculator etc.	N/A	N/A	N/A	RFQ (Low Risk / Low Value)	N/A	N/A
67	N/A	Printing and Stationery - Paper	14111500	Paper	N/A	N/A	N/A	RFQ (Low Risk / Low Value)	N/A	N/A
68	N/A	Printing and Stationery - Toner/Ink	44103100	Toner & ink	N/A	N/A	N/A	RFQ (Low Risk / Low Value)	N/A	N/A
69	N/A	Professional Expenses -Medical	80101500	Medical	N/A	N/A	N/A	RFQ (Low Risk / Low Value) Single Source Selection	N/A	N/A
70	N/A	Utilities - Water	83101500	Water	N/A	N/A	N/A	Single Source Selection	N/A	N/A

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71	N/A	Computer Expenses - Accessories	43211600	keyboards, cables, accessories, etc	N/A	N/A	N/A	RFQ (Low Risk / Low Value)	N/A	N/A
72	N/A	Advertisement - Other	82131600	Photography, Videography, Flyers, Signage	N/A	N/A	N/A	RFQ (Low Risk / Low Value) Single Source Selection	N/A	N/A
73	N/A	Fire Extinguishers	46191600	Pressure Testing	N/A	N/A	N/A	RFQ (Low Risk / Low Value) Single Source Selection	N/A	N/A
74	N/A	Fire Hose Reels	46191600	Testing and Certification	N/A	N/A	N/A	RFQ (Low Risk / Low Value) Single Source Selection	N/A	N/A
75	N/A	Fire Suppression System	46191600	Testing and Certification	N/A	N/A	N/A	RFQ (Low Risk / Low Value)	N/A	N/A

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								Single Source Selection		
76	N/A	First Aid Supplies	42172000	Replenishment of First Aid Kits	N/A	N/A	N/A	RFQ (Low Risk / Low Value) Single Source Selection	N/A	N/A
77	N/A	Fire Alarms Servicing	46191500	Certification	N/A	N/A	N/A	RFQ (Low Risk / Low Value) Single Source Selection	N/A	N/A
78	N/A	Safety Shoes	46181600	PPE	N/A	N/A	N/A	RFQ (Low Risk / Low Value) Single Source Selection	N/A	N/A
79	N/A	Security Alarm Monitoring & Response (North Regional Office, Maloney Training & Enterprise Academy,	46171600	Alarm Monitoring & Response	N/A	N/A	N/A	RFQ (Low Risk / Low Value) Single Source Selection	N/A	N/A

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		Valencia Training & Enterprise Academy, Petit Bourg Training & Enterprise Academy, and Princes Town Training & Enterprise Academy)								
80	N/A	Mobile Computer Labs Machinery All Risk	84131500	Insurance	N/A	N/A	N/A	Single Source Selection RFQ (Low Risk / Low Value)	N/A	N/A
81	N/A	Waterloo: Fire & Special Perils	84131500	Insurance	N/A	N/A	N/A	Single Source Selection RFQ (Low Risk / Low Value)	N/A	N/A
82	N/A	Valencia: Fire & Special Perils	84131500	Insurance	N/A	N/A	N/A	Single Source Selection RFQ (Low Risk / Low Value)	N/A	N/A

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83	N/A	Public Liability (Anywhere in T&T)	84131500	Insurance	N/A	N/A	N/A	Single Source Selection RFQ (Low Risk / Low Value)	N/A	N/A
84	N/A	Indoor Air Quality Testing	41103400	Inspection and Certification	N/A	N/A	N/A	Single Source Selection RFQ (Low Risk / Low Value)	N/A	N/A
85	N/A	Elevator Lifts	72101500	Maintenance of elevators at ICA and IOC	N/A	N/A	N/A	Single Source Selection RFQ (Low Risk / Low Value)	N/A	N/A
86	N/A	Integrated Document Approvals and Document Management Solution	43232200	IT Software	February 2026	May 2026	N/A	Limited Bidding	N/A	Fixed
87	N/A	Procurement and Asset Inventory	43231500	IT Software	June 2026	September 2026	N/A	Limited Bidding	N/A	Fixed

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		Management Solution								
88	N/A	Renewal Microsoft Open Value Licenses	43231500	Licenses	June 2026	August 2026	N/A	Single Source Tender	N/A	Fixed
89	N/A	Refurbishment Works to the Maloney Training and Enterprise Academy Retender	72101500	Remedial Works	February 2026	May 2026	N/A	Single Source Tender	N/A	Fixed
90	N/A	Insurance - Group Health Retender	84131600	Group Health Plan	July 2026	September 2026	N/A	Limited Bidding	N/A	Fixed
91	N/A	Legal and Corporate Secretary Services	80122100	Corporate Secretary	July 2026	September 2026	N/A	Limited Bidding	N/A	Fixed
92	N/A	Training Provider in Bread, Cake & Pastry Making Level 1	86101700	Training Services	May 2026	July 2026	N/A	Single Source Tender	N/A	Fixed
93	N/A	Training Provider in Electrical Installation Level 3	86101700	Training Services	May 2026	July 2026	N/A	Single Source Tender	N/A	Fixed

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