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AUDITOR GENERAL'S DEPARTMENT
AMENDED ANNUAL SCHEDULE OF PLANNED PROCUREMENT ACTIVITIES 2025/2026

NO.	PROJECT NUMBER	PROJECT NAME	UNSPSC CODE	BRIEF DESCRIPTION	PROPOSED DATE FOR ISSUE OF BIDDING DOCUMENTS	EXPECTED DELIVERY/ COMPLETION DATE	ESTMATED PROJECT DURATION FOR WORKS AND SERVICES	PROJECT METHOD	STANDSTILL PERIOD APPLICABLE (NO. OF DAYS)	CONTRACT TYPE
1	AGD 02/001/37 :1	Janitorial Services - Trinidad	76111501	Provision of Janitorial services for Trinidad	Oct-25	Sep-26	12 months	Request for Proposal	N/A	Fixed Term Contract
2	AGD 02/001/27 -2	Official Overseas Travel	93121507	Travel to conduct a review of the accounting operations of Overseas Missions	Dec-25	Jun-26	TBD	Request for Quotations	N/A	Fixed Price
3	AGD 02/001/10 -3	Office Stationery and Supplies	14111507	Supply of and delivery of paper, pens, pencils, glue sticks, envelopes, toners, erasers, adding machine rolls etc.	Dec-25	Sep-26	as required	Request for Quotations	N/A	Fixed Price
4	AGD 02/001/43 :4	Security Services	92121504	Provision of Security	Oct-25	Sep-26	12 months	Request for Proposal	N/A	Fixed Term Contract
5	AGD 02/001/08 - 5	Rent/Lease Office Accommodation and Storage	78171803	UDECOTT - Hyatt Car Park, Parkade	Dec-25	Continuing yearly contract	12 months	Sole Source	N/A	Fixed Term Contract
6	AGD 02/001/23 :6	Fees	43232616	Online Auditing Resource Subscriptions - IDEA Software,ISO - IT Management, IFRS collection Subscription, GFI Languard	Dec-25	Sep-26	12 months	Sole Source	N/A	Fixed Term Contract
7	AGD 02/002/08 :7	Rent/Lease Office Accommodation and Storage	18131500	Rental of Building CARIBEN	Dec-25	Continuing yearly contract	12 Months	Sole Source	N/A	Fixed Term Contract
8	AGD 03/001/02 :8	Minor Equipment Purchases - Equipment	43211503	Acquisition of (30) laptops with accessories	Jan-26	Mar-26	3 Months	Request for Quotations	N/A	Fixed Price
9	AGD 03/001/02 :8	Minor Equipment Purchases - Equipment	43212105	Acquisition of (4) Laserjet Printers with accessories	Jan-26	Mar-26	3 Months	Request for Quotations	N/A	Fixed Price
10	AGD 03/001/02 :8	Minor Equipment Purchases - Equipment	43211507	Acquisition of (5) Desktop Computers with accessories	Jan-26	Mar-26	3 Months	Request for Quotations	N/A	Fixed Price
11	AGD 03/001/02 :8	Minor Equipment Purchases - Equipment	43211603	Acquisition of (1) Rackmount Console KVM Switch with LCD	Jan-26	Mar-26	3 Months	Request for Quotations	N/A	Fixed Price
12	AGD 03/001/02 :8	Minor Equipment Purchases - Equipment	39121011	Acquistion of 10 Uninterruptable Power Supply Units	Jan-26	Mar-26	3 Months	Request for Quotations	N/A	Fixed Price
13	AGD 03/001/02 :8	Minor Equipment Purchases - Equipment	43222640	Purchase of 6 Wireless Access Points	Jan-26	Mar-26	3 Months	Request for Quotations	N/A	Fixed Price

14	AGD 03/001/02 :8	Minor Equipment Purchases - Equipment	43201816	Purchase of 1 Tape Autoloader	Jan-26	Jun-26	6 Months	Request for Quotations	N/A	Fixed Price
15	AGD 03/001/02 :8	Minor Equipment Purchases - Equipment	43222612	Purchase of 2 Network Switch	Jan-26	Jun-26	6 Months	Request for Quotations	N/A	Fixed Price
16	AGD 03/001/02 :8	Minor Equipment Purchases - Equipment	43122105	Purchase of 6 Portable Laser Printers	Jan-26	Mar-26	3 Months	Request for Quotations	N/A	Fixed Price
17	AGD 03/001/02 :8	Minor Equipment Purchases - Equipment	43211711	Purchase of 1 Enterprise Scanner	Jan-26	Aug-26	8 Months	Request for Quotations	N/A	Fixed Price
18	AGD 03/001/02 :8	Minor Equipment Purchases - Equipment	43222625	Purchase of 2 servers	Jan-26	Jun-26	6 Months	Request for Quotations	N/A	Fixed Price
19	AGD 03/001/02 :8	Minor Equipment Purchases - Equipment	43201417	Acquisition of 1 Digital White Board	Jan-26	Jun-26	6 Months	Request for quotations	N/A	Fixed Price
20	AGD 03/001/02 :8	Minor Equipment Purchases - Equipment	43211509	Acquisition of 1 Tablet	Jan-26	Jun-26	6 Months	Request for Quotations	N/A	Fixed Price
21	AGD 02/002/37 :9	Janitorial Services - Tobago	76111501	Provision of Janitorial services for Tobago	Oct-25	Sep-26	12 months	Request for Proposals	N/A	Fixed Term Contract
22	AGD 02/001/21 : 10	Repairs and Maintenance (Building)	30171501	Servicing of AGD security glass doors (12)	Jan-26	Jun-26	6 Months	Request for Proposals	N/A	Fixed Price
23	AGD 02/001/21 : 10	Repairs and Maintenance (Building)	72121507	Maintenance of the In –Row Cooling System in the AGD for servers.	Jun-25	Sep-26	4 Months	Sole Source	N/A	Fixed Price
24	AGD 02/001/21 : 10	Repairs and Maintenance (Building)	46191608	Fire Suppression Unit	Jan-26	Mar-26	3 Months	Sole Source	N/A	Fixed Price
25	AGD 02/001/21 : 10	Repairs and Maintenance (Building)	72121507	Air Conditioning Systems Unit (Tobago Unit)	Jan-26	Feb-26	2 Months	Request for quotations	N/A	Fixed Price
26	AGD 02/001/15 : 11	Repairs and Maintenance (Equipment)	81112306	Upkeep and Maintenance of Office Machines and Equipment	Jan-26	Jun-26	6 Months	Request for Quotations	N/A	Fixed Price
27	AGD 02/002/43 : 12	Security services Tobago Services	92121504	Security Services Tobago	Oct-26	Sep-26	12 Months	Sole Source	N/A	Fixed Term Contract
28	AGD 02/001/12 : 13	Materials & Supplies	11162122	Denim Material (cloth) Binding Material (paper) Bristol Board Bucket of White glue	Jan-26	May-26	5 Months	Request for quotations	N/A	Fixed Price
29	AGD 03/001/04 : 14	Other Minor Equipment Purchases - Equipment	26121607	Fiber Optic Cables	Jan-26	Feb-26	2 Months	Request for quotations	N/A	Fixed Price
30	AGD 03/001/04 : 14	Other Minor Equipment Purchases - Equipment	44122003	Comb Binder	Jan-26	Jun-26	6 Months	Request for quotations	N/A	Fixed Price
31	AGD 02/001/ 13 : 16	Maintenance of Vehicle	78181500	Provision of Vehicle Maintenance	Jan-26	Sep-26	as required	Sole Source	N/A	Fixed Price

32	AGD 03/001/03 : 17	Minor Equipment Purchases - Furniture and Furnishing	56101530	Purchase of 2 four draw cabinets	Jan-26	Apr-26	4 Months	Request for Quotations	N/A	Fixed Price
33	AGD 02/001/62 : 18	Promotion Publicity and Priniting	81112106	Contractual Agreement for Website Hosting and Maintenance (2025–2026)	Oct-26	Sep-26	12 Months	Sole Source	N/A	Fixed Price
34	AGD 02/001/62 : 18	Promotion Publicity and Priniting	14111604	Business Cards	Jan-26	Feb-26	2 Months	Request for quotations	N/A	Fixed Price
35	AGD 02/001/66 : 19	Hosting of conferences, Seminars and Other Functions	90111601	Hosting of Conferences, Seminars and other Functions	Jan-26	Sep-26	as required	TBD	N/A	Fixed Price
36	AGD 02/001/01 : 20	Travelling and Subsistence	78111502	Travel To Tobago	Dec-25	Sep-26	as required	Sole Source	N/A	Fixed Price
37	AGD 02/001/01 : 20	Travelling and Subsistence	90111501	Provision of Accommodation	Dec-25	Sep-26	as required	Request for quotations	N/A	Fixed Price
38	AGD 02/001/11 : 21	Books and Periodicals	55101524	IFRS Manuals	Jan-26	Apr-26	4 Months	Request for quotations	N/A	Fixed Price
39	AGD 02/002/01 : 22	Travelling and Subsistence	78111502	Travel to Trinidad	Dec-25	Sep-26	as required	Sole Source	N/A	Fixed Price
40	AGD 02/002/01 : 22	Travelling and Subsistence	90111501	Provision of Accommodation	Dec-25	Sep-26	as required	Request for Quotations	N/A	Fixed Price
41	AGD 02/002/ 57 : 23	Postage	44121513	Supply of Postage	Jan-26	Sep-26	as required	Sole Source	N/A	Fixed Price
42	AGD 02/002/10 :24	Office Stationery and Supplies (Paper,Toners,Pens) Tobago Services	14111507	Supply of and delivery of paper, pens, glue stick, envelopes, toners, erasers, pencils, adding machine rolls	Dec-25	Sep-26	as required	Request for Quotations	N/A	Fixed Price
43	AGD 02/002/ 57 : 25	Postage	44121513	Supply of Postage	Dec-25	Sep-26	as required	Sole Source	N/A	Fixed Price
44	AGD 02/001/ 17 : 26	Training	86132201	Development of staff : International Standards on Auditing	Dec-25	Jan-26	as required	Sole Source	N/A	Fixed Price
45	AGD 02/001/21 : 27	Repairs and Maintenance - Building	72101500	Repair of 1 small fire proof cabinet	Jan-26	Mar-26	3 Months	Sole Source	N/A	Fixed Price